

Holy Spirit Church

Minutes of Pastoral Council Meeting January 30, 2011

Approved at February meeting

Present: Father Simmons, Carmen Arroyo, Gary Beck, Peggy Doty, Debbie Fischer, Carol Garitty, Marge Hoffa, Clotilde Obo, Anne O'Connor, Tom Stoll

Absent: Susan Businsky, Shawn Sharpeta, Sister Susanne

Gary Beck, president, presiding.

Father Simmons opened the meeting with a prayer.

A motion was made and seconded to approve the minutes of the November 19, 2010 meeting, as amended. The minutes were amended to read 'parish building' rather than 'parish hall,' and omitting 'which will replace the Lenten appeal' in the last paragraph, page 2.

Committee Updates

Marge said that Ways and Means plans to hold a Flower Sale this spring, probably in April. It will be held outside on the parking lot in a large tent and will be a two-day event, a Friday and Saturday. There will be security overnight.

Anne said we've talked about various fund-raising ideas, such as the sale of bricks, but there is now a question of the support fundraisers would have, because of the unknowns about the status of the parish building and the funding for it. Father Simmons commented that he would rather pay from within – the insurance money and perhaps some from the savings he has accomplished for the parish – instead of having a fund drive. Most council members agreed that would be the wiser choice in these difficult economic times.

Updates from Father Simmons

Father Simmons continued with further discussion about the rebuilding of the Parish Center. The Archdiocese has suggested that we wait up to two years while they do a study of the resources and needs of the entire region. However, Father has also received information that demolition is to begin soon on what is left standing and a decision would have to be made regarding either stabilizing the foundation or proceeding with the rebuilding. Costs are a consideration in either approach. And the question remains of whether we build on the existing footprint, or use architectural plans proposed last spring. As Father said, there are a number of unanswered questions, several options and alternatives to be considered.

Father Simmons has a scheduled meeting on February 8th at the Archdiocese office with Bishop Madden, and a Diocesan Finance Department representative to discuss this issue. He will be taking with him two of our CPAs from Holy Spirit's Finance Committee as well as Carmen Arroyo, who is one of our Corporators, since there are legal issues involved. Father said that as soon as he has positive information to present to the parish, he will do so. And, if there are choices to be made and

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time allows, he might request the parish to vote on it.

Committee Updates - Continued

Ann said that there had been no response to the Baby Shower for Birthright; however, it had been in the bulletin only once. She suggested that she have another notice be put in the bulletin, extending the date for donations.

Anne mentioned that the Knights have an excellent speaker on the subject of Bullying, and she wondered if we might get him to speak to the parish as a part of the Respect Life agenda. Father suggested that we go outside and beyond our parish for a larger audience, perhaps having the speaker at a school. He said it would be a good ecumenical effort, working with other schools.

Carmen talked about a youth program at Aberdeen Proving Ground, a joint effort of the MD National Guard and the State of Maryland. It is a 22-week program, with mentors from the community and helps young people get their diplomas and then join the army. Mentors attend an orientation and then go only six times to the program: 6 Sundays, 1 Saturday, from 1:00 to 3:00. Thirty-two states are participating in this program. Father offered a donation from Holy Spirit towards sending a student(s) to this program; however, Carmen said it is free to students, with the government paying all costs.

Anne made the suggestion that we arrange to have casserole pans and recipes available to anyone who would like to make casseroles for the Sharing Table or the Day Shelter, as we do now. Father said Anne should talk to Cathy about a bulletin notice.

Carol sent by e-mail copies of a Baltimore Sunpaper article, 'Archdiocese calls on parishioners to ease burden on priests; increased lay participation vital to ministry,' to council members prior to this meeting. Father Simmons said that the county priests meet once a month, and this topic is being addressed by them. They will meet on February 11th and are to bring ideas of how to eliminate any duplication of Sunday liturgies with nearby churches. Father Simmons and Father Jack, from Prince of Peace, have talked about this. The meeting of lay men and women with Archbishop O'Brien, mentioned in the article, scheduled for January 27th, was canceled, to be rescheduled. Father said that much of this is an evangelization effort, and said that Sister Susanne has some of the details and could possibly 'take a lead in it.'

Also, Carol sent out by e-mail a request from the Maryland Catholic Conference, subject: Uphold Marriage (Marriage Must not be Redefined), asking recipients to contact their state senators to urge their opposition to SB 116. Several council members have done that.

Carol provided updates on the Sharing Table, Homeless Shelter and the Day Shelter:

According to Mike Perrone, who is now the ST Director, having ended his term as president, they had a very good year in 2010. Monetary donations were up, thanks to some substantial donations as well as a large amount given from the proceeds of the Annual CROP Walk, held in the fall.

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Food donations were up, particularly a very substantial donation from various Boy Scout troops as part of a nationwide Scouting food initiative.

Mike said that if we in the council are able to undertake any kind of effort to find someone to relieve Erma Protokowicz of her duties as coordinator of the volunteers from Holy Spirit for the Sharing Table, it would probably be welcomed by Erma as she has talked about wanting to retire. Father suggested a couple of names; Carol will contact Erma and talk about it.

Regarding the Homeless Shelter, Ginny Lemken told Carol that the last opportunity to buy raffle tickets for gift certificates would be Saturday, January 31st and that the drawing would be held the following week. Ginny has a group of women who go to the Shelter on the 31st of the month to prepare and serve meals. The Shelter has a need for volunteers at the shelter for overnight supervision. For information, contact Ginny Lemken.

Carol reported that the Day Shelter, housed in the New Hope Christian Fellowship United Methodist Church in Edgewood (behind the former Giant shopping center) unexpectedly lost its funding from the FCCAU (Faith Communities and Civic Agencies United), which also supports the Homeless Shelter in Riverside. The church is small, a congregation of only about 35. They are dedicated to keeping the Day Shelter open for the homeless and others who can come there five days a week for a light breakfast, lunch, some job search help, counseling and some medical attention. Usually they see about 30-40 people daily. The church receives help from other area churches, from some grants, and some donations. The need is great and ongoing. Carol asked what we could do as a parish to help, in addition to our ladies taking casseroles over once a month. Father Simmons very generously agreed to a donation of gift cards and cash on our behalf.

Lastly, Carol reported that the Giving Tree went off as scheduled, thanks to Erma's detailed notes for Anne, Susan and Carol to follow. Three schools, sixty-three names, 126 tags made, gifts received and distributed the week before Christmas. Thanks to our very generous parishioners, many of whom gave more than was requested on the tags. Thanks to Brian O'Connor, also, for his help in delivering to the schools.

Father Simmons closed the meeting with a prayer.

The next meeting is scheduled for Wednesday, February 24th, in the church.

Holy Spirit Church

Minutes of Pastoral Council Meeting February 23, 2011

Approved at March meeting

Present: Father Simmons, Gary Beck, Susan Businsky, Peggy Doty, Debbie Fischer, Carol Garitty, Clotilde Obo, Anne O'Connor, Shawn Sharpeta, Tom Stoll

Absent: Carmen Arroyo, Marge Hoffa, Sister Susanne Bunn

Father Simmons opened the meeting with a prayer.

A motion was made and seconded to approve the minutes of the January meeting.

Update on Parish Building – Father Simmons

Father Simmons reported that the meeting with the Archdiocese went well. Four people from Holy Spirit went with Father: Bob Grochowski and Jim Kearn from the Finance Committee; Carmen Arroyo, Corporator; and John Crossin, who is on the Building Committee and the Education Committee. Bob brought a printout of all the proposed housing to come in the Joppatowne area, which the Bishop had not seen. John brings his knowledge of education and technology to meetings. Bishop Madden, the new CFO for the diocese, and the head of construction for the diocese were present. They are conducting a survey of all churches to ensure there is no over-construction. Father Simmons said that the BRAC influx is a concern, and he feels that if we build now, they will come. He also stressed how much our parish center building was used by outside groups, i.e., AlAnon, Golden Agers, etc.

Father said that he and Father Jack (Ward) of Prince of Peace have met and talked about the two parishes sharing facilities in the future. Of special concern are the lamentable conditions under which Faith Formation catechists must teach, using the Prince of Peace hall with inadequate dividers to separate the classes. Both pastors envision something like a 'regional education center' that could be used by many groups and become a natural center for education in Harford County. Father Simmons believes we should plan to stay within the money allotted by the insurance for rebuilding, saving money to be used for utilities and maintenance. Peggy asked if we'd ask for contributions from outside users, and Father replied that could be hammered out later on. We want to build the best center possible for education, maybe bringing in good adult education also. He also stated that we need to have certified catechists – which we don't have now – and we should provide training for them. We are losing children from our Faith Formation program over to St. Stephens School.

Anne asked if there would be one large meeting room, and Father said there would be. But he said there will not be two floors as he believes that the current foundation would not support that.

Father met with the builder of the apartments behind the church and took his resume to the meeting at the Archdiocese. He doesn't know if they will accept an 'outside' contractor rather than one on their own list. If not, the job would have to be bid out, costing more time.

Bottom line is, that Father feels that if we build within the money given from the insurance, we can have an educational building that 'all can come to.' He is now awaiting word from the Archdiocese as

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Approved at March meeting

to which way we can go at this point.

Updates and comments on various projects -

Anne said that we received a lot of donations to the collection for Birthright, and a Thank You was sent to Father Simmons. Anne commented that she is not sure if Birthright gets money from the Archbishop's Annual Appeal. Father Simmons talked briefly about the Archbishop's Annual Appeal and said that we at Holy Spirit don't get a lot from all parishioners. There are a few who donate large enough sums to help us meet our goal every year. He urges all to be as generous as possible, because part of that will come back to Holy Spirit.

Regarding the guest speaker on the subject of bullying, Anne checked with Mountain Christian Church for availability of their facility so that more could come. They said that, unfortunately, they are booked up and can't accommodate anyone else. Brian O'Connor is going to bring it up at the Knights meeting to see if they can assist in any way.

Father said that Catholic Charities is having a dinner downtown on April 4th and that we might try to get a table of 10 from Holy Spirit if there's any interest. Holy Spirit would pay for the dinner. He needs to know by March 21st who is interested.

Shawn mentioned that the parish picnic is Sunday, September 4th, at Mariner Point Park.

Father said there will be no plant sale this year after all. Since it is a two-day event, the committee wanted to rent a large tent to put in the parking lot, with someone to guard it overnight. However, the cost of the tent was prohibitive. Someone suggested making it a joint effort with Prince of Peace, but he said the committee would have to decide that.

Father Simmons' 50th Anniversary will be on May 22nd, with a celebration at the 11:15 Mass and then to lunch at Columbus Gardens in Perry Hall. Kathy will probably be coordinating this, with more information to follow.

Carol gave an update on Social Outreach activities. Mike Perrone, from Holy Spirit, will step down from his positions as Director and President of the Sharing Table Board in March. A new president has been named, Andy Roach from Prince of Peace, but a new director is as yet not appointed. Holy Spirit's next dates for the Sharing Table are March 26, May 14, and October 15. Carol thanked Father Simmons for the very generous donation from Holy Spirit to the Day Shelter in Edgewood of \$295 in gift cards from Redners, Target and WalMart, as well as a \$205 check. They were very grateful for this assistance from Holy Spirit, since they have lost their funding from FCCAU and are now relying on such donations from area churches and organizations to sustain their program for the homeless. Dean Kinghorn was the winner of the assortment of local merchant gift cards in the raffle conducted by the committee for the Riverside Homeless Shelter. Father said they realized maybe \$200 from ticket sales. Carol provided copies of a flyer from the Harford Community Action Agency for their 14th Annual Bull & Oyster Roast, to be held April 8 at the Bel Air Reckord Armory.

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Father said that he asked Marie Stobie to chair the annual Family Dinner Dance, and she has accepted. Marie will be holding an organizational meeting on Monday, February 28, at her home. More information to follow. Linda Starner will be the chair of the Bike-A-Thon Committee this year, and the event will probably be held early in May. Watch the bulletin. Father encourages both adults and children to get sponsors and participate. It's for a worthy cause – St. Jude's Hospital – and there are prizes for certain levels of pledges. We usually get about \$1,000 to donate from Holy Spirit.

Father reminded us that March 9 is Ash Wednesday and area Catholic churches will again have "The Light is On" for confessions on Wednesday nights during Lent. Stations of the Cross will be on Monday nights during Lent at 7 P.M. Wednesday, March 16, is the Holy Spirit Lenten Penance Service.

Sunday, March 6th, is Confirmation at the Basilica. Saturday, May 7th, at 10:00 a.m. is First Holy Communion for Holy Spirit children.

Father Simmons closed the meeting with a prayer.

NEXT MEETING: Wednesday, March 30th at 7:00 P.M. at Holy Spirit.

Unfinished business: What council members would like to see happen with the council in the coming year.

Anne will bring literature relevant the proposed sale of engraved bricks from the old parish center.

Carol Garitty
Council Secretary
2/18/11

Holy Spirit Church

Minutes of Pastoral Council Meeting March 30, 2011

Approved at April 2011 meeting

Present: Gary Beck, Susan Businsky, Peggy Doty, Debbie Fischer, Carol Garitty, Clotilde Obo, Shawn Sharpeta, Tom Stoll, Sister Susanne Bunn

Absent: Father Simmons, Carmen Arroyo, Marge Hoffa, Anne O'Connor,

Sister Susanne opened the meeting with a prayer.

A motion was made and seconded to approve the minutes of the February 2011 meeting.

We talked about the month of April being nomination month for new council members to replace those who will not be returning after this session: Peggy, Debbie, Tom, Carol, Marge, Gary, and Anne. Those who will be staying on are Susan, Clotilde and Shawn. Carmen?

In discussing things we might like to see done by the council in the future, we talked about the need to continue to support the various parish committees and to encourage more people to become involved in them. Peggy mentioned the 'social' the council had in a previous year, just to get committee members together, not as a 'thank you' because the annual picnic is the official 'thank you' from Father Simmons. Sister Susanne commented that we need to increase communication among parishioners, between committees and the council. One way to do that is to invite a committee representative to attend council meetings, **as we have mentioned in the past**. Peggy said that she would like to have the June meeting at her house, as she did last year, and possibly invite some committee members.

Other ideas mentioned were updating the tri-folds to be displayed in the narthex, having the council members greet at the doors before Mass regularly, and such things as using name tags at the picnic and even the family dinner dance. Carol suggested that future council members should attend the Pastoral Leadership Orientation sponsored by the Archdiocese, if that is presented again.

Council members contributed food and drink items as well as money towards an 'Italian Basket' to be raffled off at the Family Dinner Dance. Carol and Peggy are putting it together.

Sister Susanne reported that the Education Committee is looking at possible new Confirmation Prep books. She will ask Daria Perrone, the catechist for the Confirmation classes, to review the book first. Also, the Archdiocese has requested that catechists teach 'child safety' at all levels. There are two books for that purpose. Prince of Peace uses one, and it is good. Father said to buy the books, but not give them out to take home. Sister is thinking of using them in a future Vacation Bible School; however, she believes that the sex education portions are the responsibility of the parents. **She also mentioned the link that was e-mailed to council members for a Free Roman Missal Webinar that explains the forthcoming changes in the Catholic Mass. The link is: www.loyolapress.com**

Sister Susanne closed the meeting with a prayer, and we set the next meeting date as Friday, April 29th.

Carol Garitty, Secretary

Holy Spirit Church

Minutes of Pastoral Council Meeting April 29, 2011

Approved electronically.

Present: Father Simmons, Sister Susanne Bunn, Carmen Arroyo, Gary Beck, Debbie Fischer, Carol Garitty, Clotilde Obo

Absent: Susan Businsky, Peggy Doty, Marge Hoffa, Anne O'Connor, Shawn Sharpeta, Tom Stoll

Father Simmons opened the meeting with a prayer.

Father Simmons pointed out that the floor plan for the new building is now on the table in the narthex. He said that you will notice there is not a kitchen; however, a possible build-out for a future kitchen is indicated on the plan. Next the conference room there will be a mini-kitchen of small fridge, microwave and sink. The timeline given to Father for possible opening of the building goes into October 2012, to allow for design, permits, construction, etc. It will take about one year. He said there are still bricks piled outside, so if anyone wants some, take them as that area will be cleaned up next week. The slate will be stored behind Father's house for future repairs of that roof.

Father mentioned that the Catholic Review had an article quoting him re parishes working together, sharing resources. It also mentioned his Anniversary date of May 22nd. And there was information about Mike Perrone and the Sharing Table. Mike has since ended his term as director of the Sharing Table.

Father said there are 180 signed up for the May 22nd celebration, and the minimum is 225, though they can take up to 400. The deadline for reservations is May 9th, so contact Kathy if you haven't already. There is no charge for attending.

April is nomination month for new members for the pastoral council. So far, seven members have indicated they are ending their terms, and so far Father has three new names, so he needs about four more. A few were mentioned as possibilities. (Update: As of the bulletin of May 8, nine nominees are listed.) Father stated that the council should be getting people to do the work needed by various committees, and see that the work gets done, without members doing it themselves.

Father mentioned that several lectors, Eucharistic ministers attended a workshop on the new Missal. Sister Susanne said the Education Committee would like to meet with those people. One of their ideas was to have, jointly with Prince of Peace, those people, plus the pastoral council members and others, with a cantor leading them, give a presentation of what the new Missal would be like in a Mass. Since the changes can't be used until Advent, their presentation would not be a real Mass, just a sort of "dress rehearsal." Father Simmons said he thinks that might be far more than necessary; however, he'd like to see what Father Jack will be doing with it.

Sister Susanne mentioned John Crossin's ideas for the latest technology in the new building. And Father said we have to consider how we will pay for all that as well as replacing all the furniture we had there.

Holy Spirit Church

Minutes of Pastoral Council Meeting April 29, 2011

Approved electronically.

There were no other committee reports.

Father Simmons said that the council should be filled by the third week in May, and he suggested we do not meet again until June, when new members are on board. Date and place to be determined for a joint meeting of both current and new members.

Carol Garitty
Secretary

NO MEETING MAY 2011

NO MEETING JUNE 2011

NO MEETING JULY 2011

NO MEETING AUGUST 2011

Holy Spirit Church

Meeting Minutes
September 28, 2011

1.0 Attendees

Susan Businsky, Sean Sharpeta, Anthony Colvin, Christine Colvin, Veronica Hernandez-Shepard, Timothy Nance, Normand Pelissier, Mike Perrone, Jr., Amanda Rutherford, Christopher Rutherford, Dave Strittmatter, Father Joseph Simmons, Sister Susanne Bunn, Carmen Arroyo, Phil Durham

2.0 Topics Discussed

The following topics were discussed in this meeting:

- Welcome to the 2011-2012 Parish Council
- Announcements from Father about the Parish
- Review of Previous Years Accomplishments and Summary
- Resources
- Election of Officers
- Next Meeting

3.0 Meeting Minutes

Topic	Main Discussion
Welcome New Members	<p>Everyone went around the room and introduced him/herself.</p> <p>Father expressed appreciation for Parish Council members and said our job is to keep our ears open about what's going on in our Parish and socialize ideas/events, etc. He said we do not need to do it all. We can let committees run as they do (not take over), we just need to help them and provide guidance if needed. We are to advise the pastor.</p>
Announcements from Father about the Parish	<p>Father explained why the Picnic did not take place. The weather and the fact there was little participation due to summer impacted the picnic.</p> <p>Father expressed a desire to have the picnic at some point still. This is an annual event and it would be good to hold a picnic still if possible. A decision was made to push this out to later time.</p> <p>Father also expressed a desire to have the yearly Bull and oyster Roast. He would like to get someone to take on the task of spearheading this effort.</p> <p>Father gave Parish Council information about the Parish Center building progress. He said it should be completed in one year. Bids on rectory cannot be made until BGE takes action and moves transformer.</p>
Previous Year's Accomplishments	<p>Veronica gave an overview of what types of events have been done in previous years.</p> <p>Chris asked about a calendar of events; Father confirmed we don't have one yet, but it would be good to get one completed. Phil also said he would like to have one on the website.</p> <p>Susan asked about the Giving Tree and inquired if that would still happen. Amanda said she has been involved with a similar type of effort. Amanda will help out with this effort.</p> <p>Key Decisions:</p> <ul style="list-style-type: none">• Chris will lead the Bull and Oyster Roast. Sister suggested we try to increase the price of the tickets to make a profit this year to help with costs associated with rebuilding the Parish Center.

Holy Spirit Church

Meeting Minutes
September 28, 2011

	<ul style="list-style-type: none">• Amanda will help with the Giving Tree as Carol is not freely available due to family illness.• We will also try to get a calendar of events on the website.
Resources	<p>Phil said a good resource is the website. He gave an overview of what types of information can be found on the website.</p> <p>He reported the website is up to date and currently a variety of info can be located on site. This includes: church activities, pastoral council info, and links to other Harford County Parishes. Soon to come: Executive committee information</p>
Review Committees and Establish Liaisons	<p>Amanda collected the list of committee interest and will work on a committee liaison. We will discuss this at the next Parish Council meeting.</p>
Review Constitution	<p>All members received the Constitution and should read it before the next meeting.</p>
Election of Officers	<p>The following officers were put in place:</p> <ul style="list-style-type: none">• President: Chris Rutherford• Vice President: Mike Perrone• Secretary: Veronica Hernandez-Shepard with Amanda Rutherford as backup
Next Meeting	<p>The next Parish Council meeting will be on October 26th at 7 pm in back of Holy Spirit Church (sanctuary).</p>

1.0 Attendees

Susan Businsky, Anthony Colvin, Christine Colvin, Veronica Hernandez-Shepard, Timothy Nance, Normand Pelissier, Mike Perrone, Jr., Amanda Rutherford, Christopher Rutherford, Joseph Simmons, Sister Susanne Bunn, Kim Barnum

2.0 Topics Discussed

The following topics were discussed in this meeting:

- Announcements from Father
- Council Membership as a Ministry of Leadership - Handout
- Basic Rules for Effective Ministry - Handout
- Committees/Liaisons
- Parish Center Building
- Bull and Oyster Roast - Status Update and Next Steps, Help Needed
- Ideas for next meeting
- Determine next meeting

3.0 Meeting Minutes

Topic	Main Discussion
Announcements from Father	Father announced his brother passed away.
Council Membership as a Ministry	<p>Veronica went through the handout.</p> <p>Attendees went around the table and expressed why they were involved in the Parish Council.</p> <ul style="list-style-type: none"> • Amanda – Wants to give back to the community. • Tim – Volunteers with work and feels good when he has done so therefore felt this was a way he could give back on his own. • Christine – Her husband volunteers with work, and this is one way they can volunteer together. • Anthony – Felt it was a way he can volunteer with his wife. • Mike – Feels it's a good way to be more engaged and learns more through it. • Sister – This is required for her. She feels this is a place where she can dream. • Norm – Is working less, and feels guilty not contributing more. He wants to participate more. • Susan – She was on Council last year, and did not participate as much. She wants to meet more people and get more involved. • Kim Barnum – Has a son in CCD; feels this is a good way to stay involved. • Veronica – This is a good place to meet people and stay involved in the community.
Basic Rules for Effective Ministry	Veronica reviewed the handout in general. This led to questions related to the role of a Liaison vs. Committee Member. Father and other members expressed their thoughts on this question. See next bullet for more.
Committees and Liaisons	<p>Father and attendees discussed the roles of Committee Liaisons.</p> <ul style="list-style-type: none"> • Liaison contacts head committee member and reports back to council • Liaison typically steps in and helps or attends a meeting of the

	<p>committee</p> <ul style="list-style-type: none">• Liaison helps find a Chair member for each committee and activates each committee• Liaison attends the committee meeting, then types the minutes to send to Kathy in order to report back to the council – Chris would like more clarification on this specifically (may be good talking point for next meeting). <p>Another question that came up was regarding how committees can be activated?</p> <ul style="list-style-type: none">• Father/Chris: committee liaison would contact Father for several names (8-10) of parishioners that could fulfill the role of that committee.• Sister suggests a letter goes out to parishioners by mail, and mention that their name came up as a person who would be good for a particular job. <p>Father reassures committee that building the committees isn't the Parish Council's responsibility but due to the weak state of committees he depends on the council.</p> <p>Mike asks about the role of the Planning Committee;</p> <ul style="list-style-type: none">• Father: Archdiocese would like a 5 year plan (A future goal)• S.S. Suggests the committees each set their own goals to create a 5year plan <p>Mike suggests collapsing planning committee and merges duties as part of council's responsibilities.</p> <ul style="list-style-type: none">• Father states it is too much work and too many people laying idle in church who could help with these tasks rather than collapsing committee• Father disputes collapsing of committee again. Says that the idea of a Pastor running things alone is "considered a failure". Therefore, everyone should be working together (liturgy) <p>Father reviews letter from Archdiocese of Baltimore: Churches have closed due to Senior Citizens not having an active parish. Essentially it is our job to get the parish "in gear" and create committees.</p> <p>Chris asks if committees renew every 2 years similar to Parish Council: no</p> <ul style="list-style-type: none">• Chris proposes that committees and council rotate in off cycle years similar to congress in an effort to maintain strength and experience within the church.• Father agrees but wants to get committees up and running first. <p>Father again reviews Council's role: to consult Pastor.</p> <p>Chris proposes that the Parish Council Liaison locates a committee chairman and helps to get the committee up and running. Once this happens, the Council Liaison should step out and let committee run on own.</p> <p>Mike asks if you can step down as committee chair in middle of Parish Council Term.</p>
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	<ul style="list-style-type: none"> Father: (yes?)Irma from Social Outreach has been ready to step down but there is no one to replace her. <p>Father is hopeful that picnic brings more members forward</p> <p>Remaining committee jobs are reviewed by Father</p> <p>All Liaison positions are filled except evangelization</p>
<p>Parish Center Building</p>	<p>Mike questioned the amount (\$) covered on new building</p> <ul style="list-style-type: none"> Father: insurance will cover 80% and internal funds will need to cover the rest We will participate in the Archdiocese Fundraising Campaign They meet with church and ask "if we gave you 20% of proceeds what would you do with it?" We would say our Parish Center unless that is taken care of. If so, then we could ask for church updates. Sister reminds everyone that if the Archdiocese reaches their fundraising goal, then we will receive a larger % of funds.
<p>Update on Bull and Oyster Roast</p>	<p>Amanda gave an update on the Bull and Oyster Roast.</p> <p>Sister suggests February 18th for Bull Roast : All were in favor</p> <ul style="list-style-type: none"> Update on caterers: Roughly about 4 are less expensive, 6 more expensive and the remaining at a comparable price. Amanda & Chris reach out to council to help fill remaining Bull Roast Committee Positions. <ul style="list-style-type: none"> Current Members include: Chris Rutherford, Amanda Rutherford, Tim Nance, Veronica Shepard, Norm Pelissier, Tony Colvin, Christine Colvin, Susan Businsky, Debbie Fischer & Tom Stoll Norm volunteers to hang Redners sign and make contact about wheel Susan and the Colvins agree to help sell tickets after mass. Susan and the Colvins agree to help set up & clean up.
<p>Ideas for Next Meeting(s)</p>	<p>Next Meeting we will try to accomplish enough to avoid a December meeting</p> <p>Next meeting we will provide update/review committees and liaisons</p> <p>Not covered this meeting (10.26.11):</p> <ul style="list-style-type: none"> Pastoral Planning Creating a Priority Statement and goals Update on Picnic Creating a calendar <p>Next Meeting ideas:</p> <ul style="list-style-type: none"> Update on committees & liaisons <ul style="list-style-type: none"> identify evangelization committee liaison Approve final committee and liaison list Looking ahead for what is to come <ul style="list-style-type: none"> Dec- Mar (?) Creation of Calendar <ul style="list-style-type: none"> Focus on events to finish 2011 and begin first quarter of 2012 Update on Giving Tree

Holy Spirit Church

Meeting Minutes
October 26, 2011

	<ul style="list-style-type: none">• Update on Bull Roast• Pastoral Planning - Handout• Creating a Priority Statement and Goals - Handout• Update on Picnic Jan Meeting Ideas <ul style="list-style-type: none">• Liaisons report back on progress with identifying committee chair members
Next Meeting	The next Parish Council meeting will be on November 30th at 7 pm in back of Holy Spirit Church (sanctuary).

Holy Spirit Church

Meeting Minutes
November 30, 2011

1.0 Attendees

Father Joseph Simmons, Sister Susanne Bunn, Carmen Arroyo, Normand Pelissier, Mike Perrone, Jr., Amanda Rutherford, Christopher Rutherford, Veronica Hernandez-Shepard, Clotilde Obo

2.0 Topics Discussed

The following topics were discussed in this meeting:

- Changes in officers
- Concerns
- Committee Updates
- Bull Roast
- Next Meeting

3.0 Meeting Minutes

Topic	Main Discussion
Changes in Officers	Chris has stepped down from the presidency as he has other commitments (job promotion) that will prevent him from fulfilling the responsibilities of the President. Mike Perrone has stepped up as the President but is willing to give the role to anyone else if anyone else is interested.
Concerns	<p>As President, Mike expressed concerns with the meetings every month. He asked if we could meet every other month instead. Sister Susanne suggested having a meeting every month, but then having a Cyber meeting, on the months we don't meet in person. This would be just an online meeting, where we discuss topics via email, etc.</p> <p>Mike also asked if we could revisit the constitution as there are certain sections that are not accurate. He requested everyone read a copy of it by next meeting and have feedback ready for him and he will incorporate changes.</p> <p>Mike would like the Council to work on getting a list of Council priorities so we can focus on those priorities.</p> <p>Finally, there was concern over Council meeting agenda; it was recommended we use the Council meeting for Council business only and if the meeting ends early, we should state it as has ended and if other people want to stick around to talk about the Bull Roast or other topics relevant to the Parish, they can do so.</p> <p>Father suggested we wait until more members of the Council are present to discuss these concerns and ideas and he didn't think we should make any decisions since we did not have a quorum.</p>
Committee Updates	<p>Father first spoke about the Annual Appeal that is coming up. There is also a Capital campaign starting o July 5th.</p> <p>Education – no update on education. Everything there is fine.</p> <p>Youth Ministry – Amy Steumpfle from Prince of Peace is doing a good job so far. She has about 16 teens (9th-12th grades).</p> <p>Evangelization – Carmen was very passionate about this topic and had very good ideas about how we could get the parishioners more excited and more involved in evangelization. She was going to send the link to a video on the changes to the Missal so the link can be put in the bulletin.</p>

	<p>She expressed ideas about a projector and how we could project lyrics to songs and words to hymns. We could also announce major upcoming events and project pictures of different parish events.</p> <p>Finance – This committee is running well on its own; does need Council involvement at this time. Father explained the fiscal year for our parish is July 1st through June 30th. For the capital campaign, the money is for the archdiocese, but if we raise what they ask us for, we get a percentage of that back. This year is a fiscal heavy year, so we need to encourage people to give. Father explained Kathy keeps track of all our finance. Mike would like to review the yearly report. January 10th is the first meeting for the annual Lenten appeal.</p> <p>Planning - It was stated that Phil was going to talk to Father about this committee; Norm is waiting on that discussion. Father informed everyone the Harford Assembly, which is an assembly put together to give recommendations to parishes on how to handle things, is going to be meeting on December 13th. Pastors will be meeting to discuss the idea of clustering parishes. In January the Assembly will reconvene to continue discussion on a decision around this idea.</p> <p>Outreach – Dave is listed as the liaison; Veronica should remove his name from the list. No update on this committee. Amanda talked about the Giving Tree – just about all the tags were taken (except 4). On the 18th the gifts will be collected and the gifts will be delivered to the schools on the 19th.</p> <p>Amanda and Chris talked about creating a calendar of events. They passed around a calendar. They already noted we could add the Family Dinner Dance and the Bull Roast to the calendar. Father recommended they work with Cathy to get the dates on annual and re-occurring events and with Phil to get the calendar posted online. Mike will talk to Phil about getting the calendar online.</p>
Bull Roast	<p>Chris sent an email about the caterers. It has been decided we will stay with Bill's who catered the event the last 2 years. Chris will work with Cathy. The date of the event has been decided as February 18th. The plan is to try to sell tickets the week before Christmas in case people want to give them out as Christmas gifts. Chris will send an email updating everyone on different tasks and individuals assigned to tasks. Veronica will work on flyers and tickets. Amanda stated they are looking at other ideas to supplement the Silent Auction.</p>
Next Meeting	<p>The next Parish Council meeting will be on January 25th at 7 pm in back of Holy Spirit Church (sanctuary).</p>

Action Items:

- Next meeting we must vote to accept the meeting minutes from October, as we did not have enough people in this meeting to vote to accept.
- Next meeting we must vote to accept Mike as President and need to fill the role of Vice President.
- Next meeting, Mike would like for people to have read the Constitution and provide feedback to him on recommended changes.
- Veronica to make badges.
- Veronica to add Kim Barnum to council list and send out.
- Mike to ask Phil about getting a calendar of events online.

NO MEETING DECEMBER 2011