

Holy Spirit Meeting Minutes

January 11, 2013

1.0 Attendees

Father Joseph Simmons, Normand Pelissier, Bryan King, Christine Colvin, Marina Walters and guest, Chris Gregory, Sr. Susanne, Carmen Arroyo

2.0 Topics Discussed

The following topics were discussed in this meeting:

- Committee Updates
- Anniversary Year
- Parish Retreat
- Harford Assembly
- Daycare
- Next Meeting

3.0 Meeting Minutes

Topic	Main Discussion
Meeting	Meeting began with a prayer at 6:30
Committee Updates	<p>Liturgy Committee - Fr. Simmons commented on the members of the Liturgy Committee. These individuals were responsible for the Christmas decorations in the church. The ministers and servers handled all the masses during the Advent season. Approximately 800 people attended mass Christmas weekend.</p> <p>Outreach Committee – Holy Spirit is able to help the community in times of need. Food offerings, assistance with BGE bills and housing are a few of the ways this committee can offer it's assistance.</p>
Anniversary Year	Several events have been planned for the next few months to celebrate the 50 th anniversary of Holy Spirit.
Parish Retreat	<p>January 26th – Soup and sandwich get together after the 5pm mass.</p> <p>February 10th – Coffee and Donuts after the 11:15 mass in the Parish Center</p> <p>February 16th – Mission Retreat. This retreat is being held at Holy Spirit. Fr. Dan Leary will be leading the retreat. Fr. Simmons will be encouraging all parishioners to attend and will make announcements during the masses.</p> <p>Easter Eggs – Four tentative dates are being planned for this event. 2/20, 2/27,3/6 and 3/13</p> <p>April 14 – Family Dinner and Dance</p> <p>May 3rd and 4th - Plant Sale</p>
Harford Assembly	Fr. Simmons discussed the collaboration of parishes including St. Stephen's and St. Johns Long Green. Discussions included how parishes will be covered in the event that their priest retires or passes away. Catholic Harford Assembly has met for 3 years regarding this topic.
Daycare	Amanda and Veronica are working on this. Veronica is combining rules and regulations for the daycare.
Next Meeting	The next Parish Council meeting will be on February 8 th at 6:30

1.0 Attendees

Father Joseph Simmons, Normand Pelissier, Bryan King, Christine Colvin, Tony Colvin, Veronica Hernandez, Sr. Susanne, Carmen Arroyo

2.0 Topics Discussed

The following topics were discussed in this meeting:

- Parish Retreat
- Committee Update
- Daycare
- Facebook
- Next Meeting

3.0 Meeting Minutes

Topic	Main Discussion
Meeting	Meeting began with a prayer at 7:00
Parish Retreat	Retreat is scheduled for Saturday 2/16 from 9-2. Mass will begin at 9:30 followed by morning break and then Fr. Dan's presentation. Father Simmons is encouraging all council members to attend and bring family and friends to the retreat. Carmen commented how inspirational Fr. Dan's messages are.
Committee Updates	<p>Liturgy Committee – Several parishioners work on the liturgy and readings for Holy Spirit. Father would like the council to attend as many services as possible during Lent. He feels it is an important opportunity to bring people into the church.</p> <p>Anniversary Committee – Marie Stobie is chair person. As of this meeting, they have decided to have a reception to commemorate Holy Spirit's anniversary. Possibility of having a mass as well. Sister suggested we have multiple masses to celebrate the history of the church and a banner for the 50th Anniversary.</p> <p>A snow tubing event was held for the Youth Group</p> <p>Sister will try to have Kathy e-mail everyone regarding the committee updates.</p>
Daycare	Veronica and Amanda have revised the rules and regulations for the Daycare. Needs to be determined if the daycare providers need CPR and First Aid training. Possibility of reaching out to the local fire department for the training. An announcement will be placed in the bulletin that the council is interested in having a daycare. Donations of toys will be accepted.
Facebook	Veronica is putting together a calendar. Suggested it be added as an insert in the bulletin. Veronica also suggested creating a Facebook Page for Holy Spirit.
Next Meeting	Meeting adjourned at 8:00 The next Parish Council meeting will be on March 20 at 6:00.

NO MEETING MARCH 2013

1.0 Attendees

Father Joseph Simmons, Normand Pelissier, Bryan King, Christine Colvin, Tony Colvin, Veronica Hernandez, Sr. Susanne, Chris Gregory

2.0 Topics Discussed

The following topics were discussed in this meeting:

- Parish Council Candidates
- Roles of the Parish Council
- Miscellaneous
- Upcoming Events
- Next Meeting

3.0 Meeting Minutes

Topic	Main Discussion
<p>Meeting</p> <p>Parish Council Candidates</p>	<p>Meeting began with a prayer at 6:45</p> <p>Father discussed the need to nominate 6 candidates for the Parish Council. Clotilde and Susan have fulfilled their 3 year obligation. Possible candidates include Greg Simon and Brett Steinmiller. Nominated parishioners will have their names listed in the bulletin. Election takes place on the third Sunday in May.</p>
<p>Roles of the Parish Council</p>	<p>Father Simmons feels we need to revitalize Holy Spirit Parish and the Parish Council. Sr. Susanne suggested we need to come up with a better agenda. Father Simmons said the agenda is created by himself, the President, Vice-President and Secretary. Father would like everyone to review the roles of a council. This was previously sent by Carmen in February. Norm will bring copies to the next meeting.</p> <p>Father expressed his concerns that we do not have the people to get projects accomplished and the parish does not have strong committee chair people.</p>
<p>Miscellaneous</p> <p>Upcoming Events</p>	<p>Carmen is interested in revitalizing the Evangelization Committee. Sister Susanne will try to get the regular morning mass parishioners to attend a meeting to discuss what can be done to help with this.</p> <p>May 3rd and 4th – Plant Sale</p> <p>May 5th – Bike a Thon</p> <p>June 1st – Flea Market</p>
<p>Next Meeting</p>	<p>The next Parish Council meeting will be on June 2 at 12noon.</p> <p>Welcome Packets for the new members will be distributed at this meeting</p>

NO MEETING MAY 2013

Holy Spirit Meeting Minutes

June 28, 2013

1.0 Attendees

Father Joseph Simmons, Normand Pelissier, Mark Dubyoski, Christine Colvin, Tony Colvin, Carmen Arroyo, Sr. Susanne, Brett Steinmiller, Bill McCann

2.0 Topics Discussed

The following topics were discussed in this meeting:

- Roles of the Parish Council
- Next Meeting

3.0 Meeting Minutes

Topic	Main Discussion
Meeting	Meeting began with a prayer at 7
Roles of the Parish Council	<p>The primary discussion of the meeting was the roles and responsibilities of a Parish Council. The Parish Council is responsible for developing goals and establishing committees. The Council develops a parish mission statement and a plan to carry out the mission. Fr. Simmons stated " A Parish Council is supposed to see that things get done."</p> <p>Mission Priorities include – Evangelization , Liturgy, Education, Service and Stewardship. The Council oversees the staff (consisting of Fr. Simmons, Sister Susanne and Kathy) and the committees, making sure they are working together to accomplish the Mission of the parish.</p> <p>Committees include most often, but are not limited to, the following interest areas: Evangelization, Liturgy, Outreach, Finance, Maintenance, Respect Life, Vocations, Religious Education, Youth, Planning and Stewardship. Holy Spirit does not currently have the Vocation, Youth or Respect Life Committees. The committees report to the council on the progress of achieving parish goals and overall mission.</p>
Miscellaneous	<p>Sister Susanne recommended the book Rediscover Catholicism</p> <p>The July meeting will be held at Peggy Doty's house</p> <p>Meeting was adjourned at 8:05</p>
Next Meeting	The next Parish Council meeting will be on September 20th at 7pm in the parish center.

NO MEETING JULY 2013

NO MEETING AUGUST 2013

NO MEETING SEPTEMBER 2013

**HOLY SPIRIT MEETING MINUTES OF THE PARISH PASTORAL COUNCIL
OCTOBER 16, 2013**

Attendees: Father Joseph Simmons, Sr. Susanne Bunn, Mark Dubyoski, Tony Colvin, Christine Colvin, Bill McCann, Jr., Anthony Cramer, Carmen Arroyo, Chris Gregory, Norm Pelissier

Topics Discussed:

The following topics were discussed at this meeting:

- Election of officers for the 2013-2014 year
- Monthly continental breakfast (donuts and beverages)
- Sharing Tree
- Mason-Dixon
- Christmas Council gathering
- Other possible activities: Christmas Pageant, Childrens' Performance, Summer Concert Series, Epiphany Celebration
- Nativity Workshop
- Committee Reports

Meeting Minutes:

Topic	Main Discussion
Meeting	The meeting began with a prayer at 6:30 p.m.
Approval of Minutes	The minutes of the June 28, 2013 meeting were approved as is.
Election of Officers	The following officers were elected unanimously for the 2013-2014 year: President: Mark Dubyoski, Vice-President: Bill McCann, Jr., Secretary: Norm Pelissier
Church Breakfast	Chris Gregory reported on his checking of prices and vendors for donuts for a monthly "coffee and donuts" gathering at the Church. The Bel Air Bakery has donuts for \$8.00 a dozen. After discussion it was agreed that we would have this event on the first Sunday of each month in the Church Narthex after the 8:30 a.m. Mass. Father will check with Redner's and possibly Dunkin Donuts for their prices in order to keep this as local as we can and support our community. The Hospitality Committee Chair (Bobbie Patton) will be contacted to see if her committee could be in charge of this. The parish plans on starting this on November 3.
Christmas Pageant	Mark suggested a Christmas Pageant involving the children. It was pointed out that Christmas time is a very busy time for all of the parish. A year's planning would probably be required. Also, other parishes and schools that put this on have paid positions to direct these events which Holy Spirit does not have. It was decided to postpone this event at least until a chairman comes forward and is willing to form a committee.
Children's Play	Sister mentioned that she has a book that outlines simple activities for children such as plays. This could be done once or twice a year. A chairman would be required to direct this.
Summer Concert Series	Anthony Cramer suggested that the parish host a summer concert series, possibly and Army or Navy band.

Sharing Tree	Susan Businski will run the Sharing Tree program this year but is looking for additional help.
Calendar of Events	Kathy Meneghini will provide a list of events and dates planned for the year.
Mason-Dixon	Sister reported on the Mason-Dixon program that acts as a Harford County central location to call for donations such as food baskets, etc. A coordinator would be needed to work with them.
Epiphany Celebration	Chris Gregory pointed out that in Latin cultures, the Feast of Epiphany is a significant event for celebration. This will occur on January 5, 2014. Chris will look into the possibility of starting something at Holy Spirit that could eventually establish our church as a center for this type of cultural activity. Chris and Carmen suggested the traditional Epiphany cake and will look into this.
Christmas Council Gathering	Father mentioned the possibility of the parish pastoral council getting together for a Christmas celebration. This will be discussed further at our next meeting.
Committee Reports	Sister discussed the Adult Education Committee plan for a patriotic rosary event in February involving the recitation of prayers for each state of the Union. The Evangelization Committee will send a welcome letter to people moving into our parish area to let them know about our Church.
Nativity Workshop	Sister shared her notes from attending a Day at Nativity Workshop on October 2 which focused on attracting "Millenials" (young adults) to the Church.
Adjournment	The meeting was adjourned at 7:50 p.m.
Next Meeting	The next meeting will be held on Wednesday, November 13 at 6:30 p.m. in the Parish Center.

Holy Spirit Church

Meeting Minutes
November 13, 2013

HOLY SPIRIT MEETING MINUTES OF THE PARISH PASTORAL COUNCIL

Attendees: Father Joseph Simmons, Sr. Susanne Bunn, Mark Dubyoski, Tony Colvin, Christine Colvin, Bill McCann, Jr., Anthony Cramer, Carmen Arroyo, Chris Gregory, Brett Steinmiller, Norm Pelissier

Topics Discussed:

The following topics were discussed at this meeting:

Monthly coffee and donuts at Sunday service	Epiphany Celebration
Christmas Sharing Tree	Fire Drill - Faith Formation Classes
Christmas Pageant	Council Christmas Party
Christmas Carols at Prince of Peace	Summer Concert
Clean-up after Parish Center events	Calendar of Events for the year
Patriotic Rosary	Prayer Tree
Homebound Parishioners	Facebook Site
Committee Reports	Mason-Dixon Report

Meeting Minutes:

Topic	Main Discussion
Meeting	The meeting began with a prayer at 6:35 p.m.
Approval of Minutes	The minutes of the October 16, 2013 meeting were approved as is.
Coffee and Donuts	Chris Gregory suggested continuing with this program. Christine and Tony with Marie Stobie ran the November 3 successful start. Chris will see about getting a "donuts" committee so that the charge person can rotate chores. We will have our next event on December 8 after the 8:30 Sunday Mass. We will consider having fruit (such as bananas) as a healthy alternative some times.
Epiphany Celebration	Chris passed out a proposal with several possibilities for an Epiphany celebration and also included a list of customs observed by Spanish groups. A committee now includes Veronica, Carmen, Chris and Ms. Monserate. They will follow-up on a plan to have something on January 5 after the 11:15 Mass. Sister suggested moving the Adoration to a time between the two Sunday Masses for that day.
New Business	The Colvins agreed to help Susan (Businski) Honeyman with the Sharing Tree program by delivering the gifts to the three schools that will be receiving the gifts. The tree will be set up on the Sunday before Thanksgiving. Tags will be color-coded.
Mason-Dixon	The Wednesday morning scripture study group ladies will take care of the coordination with the Mason-Dixon organization for the Thanksgiving dinner.
Fire Drill	Sister reported on a successful fire drill conducted for the Faith Formation classes.

Christmas Pageant	Mark reported he has not yet been able to contact the person who made the initial suggestion on this.
Council Christmas Get-Together	Sister will check with Peggy Doty about the possibility of having a group get-together at her house on December 14 around 6 p.m. It was suggested to bring extra cookies for Peggy who usually distributes these at a hospital on Christmas Day. If Peggy's house is unavailable for that date, we could meet at the Parish Center. In any case, Peggy is invited to attend. A thank you note will be sent to Peggy from the Council for hosting our summer meeting pool party.
Prince of Peace Christmas Carols	Sister mentioned that we could all attend this event on Monday, December 16 at the Prince of Peace Church. Cookies and hot chocolate will be furnished. The time is 6:15 pm to 7:30 pm.
Summer Concert	Anthony Cramer is looking into a summer concert for Holy Spirit. He has been discussing this with 2 people, one of which is a D.J.
Clean-up after events	Tony Colvin asked whether we could have brooms and cleaning equipment available for clean-up after events in the Parish Center since the janitor's closets are locked.
Calendar of events	Norm will request a copy of the 2014 scheduled parish events from the Church secretary.
Committee Reports Patriotic Rosary	Sister mentioned that the Adult Education Committee will be having a Patriotic Rosary. There will also be a talk on <i>Dealing with Dementia</i> on Sunday morning, November 17 at 9:30 a.m. as noted in the Parish Bulletin. Everyone is invited to attend. Marie Stobie will have coffee available.
Prayer Tree	Mark inquired about whether the Parish had a prayer tree. A book is located in the back of the church where special intentions can be noted. We need to make this more visible possibly having a sign directing people to the book. Also, a note in the Parish Bulletin would help. Sister recommended keeping a list of emails of people who want to be part of a Prayer Tree. Carmen will look into who might be willing to lead a group for the Prayer Tree.
Homebound Parishioners	There was discussion about parishioners who cannot come to services due to being sick or lacking transportation. Father indicated that he usually makes arrangements for these people to obtain communion or get rides to church.
Facebook Site	Sister reminded the Council about the parish Facebook site http://www.facebook.com/holyspiritchurchjoppa.. She and Veronica are taking care of this. Prayers and notices are posted there.
Next Meeting	The next meeting of the Pastoral Council will be held on Monday, January 20 at 6:30 p.m.
Adjournment	The meeting was adjourned at 7:35 p.m.

NO MEETING DECEMBER 2013